



Dear 22<sup>nd</sup> September 2017

**Parent Focus Group Meetings**

Dear Parent/Carer

Firstly, we would like to welcome you to the new school year and advise of our parental engagement plans moving forward.

We would like to invite you to the first of our Parent Focus Group Meetings of the new academic year where we intend to formalise the focus group into a Parent Council this will establish terms of reference, a Chair Person and a mechanism to report back to the school community.

A number of you at our last focus group meetings in June gave your commitment to being part of the formalised Parent Council. The meetings will take place on Wednesday 18<sup>th</sup> October 2017 at 9.30 a.m. and Thursday 19<sup>th</sup> October at 5.30 p.m.

At the last meeting there were a number of issues discussed and the school's plans to address these points were advised in the Head Teacher's end of school year letter.

Attached is the presentation that was given at the meeting and notes of our discussions.

I would like to thank you for your commitment to be part of the Parent Council and would be grateful if you could confirm your attendance at either of the meetings, of course you are welcome to attend both if you wish to do so.

We really value your support and look forward to seeing you at one of the meetings. Please can you confirm which meeting you are able to attend, by emailing [nicoladutton@chepstowschool.net](mailto:nicoladutton@chepstowschool.net)

Yours faithfully

*Allison*

Allison Crossland

Business Manager